## **Before Going Further Checklist**

Consult each step below to make sure your garden project begins and continues successfully.

## Before Going Further, Have You:

Getting Started
<ul> <li>Ensured that there is demonstrated interest in the project?</li> <li>Secured permission to carry out the garden program?</li> <li>Identified a core, committed advisory/planning group?</li> <li>Ensured community-based representation in this group?</li> <li>Defined roles: planning, maintenance, funding?</li> <li>Identified partners?</li> <li>Spoken with administrators?</li> <li>Looked into insurance matters?</li> <li>Looked for an adequate site?</li> </ul>
Garden Design
☐ Consulted resources for ideas about the best type of garden design?
□ Addressed accessibility issues for individuals with special needs?
<ul><li>Considered a fully engaging activity program appropriate for all?</li><li>Developed an inclusive garden design?</li></ul>
Maintenance
Evaluated the need for and taken steps to organize a volunteer program?
□ Developed a maintenance plan?
☐ Established how to utilize the garden during the summer?
Sustainability
□ Welcomed interested individuals to the project?
☐ Taken steps to create ownership?
<ul><li>Had open lines of communication and kept partners in the loop?</li><li>Enlivened your project with a creative name?</li></ul>
☐ Developed plans for fundraising?
□ Documented your efforts?
□ Showed your appreciation to supporters?
☐ Taken time for evaluation and reflection?
Most Importantly
☐ Included the community (children, adults and families) in each





phase of the process?

